

# NOTIFICATION LETTER

23 January 2025

Dear registered shareholder(s),

Notification of Publication of Discloseable and Connected Transaction as well as Major and Continuing Connected Transaction Circular ("Circular"), Notice of Extraordinary General Meeting ("EGM Notice") and Proxy Form

Please be informed that both the English and Chinese versions of the above corporate communication are now available on the Company's website at www.sinotruk.com (the "**Website Version**") and the website of Hong Kong Exchanges and Clearing Limited at www.hkexnews.hk. You may access the above corporate communication by clicking Shareholders' Meeting" for the Circular, the EGM Notice and Proxy Form under "Investor Relations" on the home page of the Company's website. If you have elected to receive the corporate communication in printed form, the above corporate communication is enclosed.

To promote electronic dissemination of corporate communication, the Company encourages you to receive all future corporate communication (other than actionable corporate communication) via the Website Version. To ensure timely receipt of an email notification of the publication of all future corporate communication, the Company recommends you to provide email address by completing the Option 1 of the enclosed reply form ("**Reply Form**") on the reverse side of this notification letter and sign and return the same to the Company's share registrar, Computershare Hong Kong Investor Services Limited at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong, either (i) by post using the mailing label provided at the bottom of the Reply Form or (ii) by email to printrequest2shk@sinotrukhk.com.

If you, for any reason, have difficulty in receiving email notification or gaining access to the Website Version of all future corporate communication, we shall promptly send printed version(s) of the same to you free of charge upon request. You are also entitled to change your choice on means of receipt and/or language of future corporate communication at any time by reasonable notice in writing. In both cases, please complete the Option 2 of the Reply Form and, sign and return the same to the Company's share registrar, either (i) by post using the mailing label or (ii) by email to printrequest2shk@sinotrukhk.com. Please note that such printed form instruction shall be valid for one year starting from the receipt date of your instruction and will expire thereafter.

If you had not received the above-mentioned corporate communication in printed form but wish to receive the same in printed form, please send the Company's share registrar a written request, specifying the language (English/Chinese/ Bilingual) of the printed form(s) that you would wish to receive, either (i) by post using the above-mentioned mailing label or (ii) by email to printrequest2shk@sinotrukhk.com.

Should you have any queries about this letter, please call the Company's telephone hotline at +852 3102 3808 during business hours between 10:00 a.m. and 5:00 p.m. from Monday to Friday, excluding public holidays or send email to printrequest2shk@sinotrukhk.com.

Yours faithfully, Sinotruk (Hong Kong) Limited

通知信函

## 各位登記股東:

## 刊發須予披露及關連交易和主要及持續性關連交易通函(「通函」)、股東特別大會通告(「股東特別大會通告」)和委任代表表格之通知

兹通知本公司上述公司通訊之英文版及中文版均已登載於其網站(www.sinotruk.com)(「網站版本」)及香港交易及結算所有限公司披露易網站(www.hkexnews.hk)。 閣下可於本公司網站主頁內按「投資者關係」項下點擊「股東大會」查看通函、股東特別大會通告和委任代表表格以閲覽以上公司通訊。如 閣下已選擇收取公司通訊的印刷本,隨函附上本次公司通訊。

為促進以電子方式發放公司通訊,本公司鼓勵 閣下透過網站版本接收所有未來的公司通訊(可供採取行動的公司通訊除外)。為確保及時收取日後所有公司通訊發佈的電郵通知,本公司建議 閣下填寫本通知函背面所附回條(「回條」)的選項1來提供電子郵件地 址,簽署並(i)使用回條底部提供的郵寄標籤郵寄至本公司之股份過戶登記處一香港中央證券登記有限公司,地址為香港灣仔皇后大 道東183號合和中心17M樓,或(ii)通過電子郵件發送至printrequest2shk@sinotrukhk.com。

如 閣下因任何理由無法以電子郵件方式收取或閱覽所有日後公司通訊的網站版本,吾等將於 閣下提出要求後,隨即免費發送印刷 本予 閣下。 閣下亦有權隨時以書面通知,要求於合理時間內更改日後收取公司通訊方式及/或語言版本之選擇。就以上情況, 閣 下可填妥回條的選項2,簽署後,(i)以郵寄標籤郵遞本公司之股份過戶登記處或(ii)電郵至<u>printrequest2shk@sinotrukhk.com</u>。請注 意,收取日後公司通訊印刷版之指示由收悉 閣下指示當日起計一年內有效,此後將過期。

如果 閣下未曾收悉上述公司通訊的印刷版本但希望獲得其印刷版本,請 閣下(i)使用上述郵寄標籤郵寄或(ii)透過電子郵件發送至 printrequest2shk@sinotrukhk.com以書面通知本公司的股份過戶登記處 閣下擬收悉印刷版本的語言版本(英文/中文/雙語)。

閣下如有任何與本信函有關的疑問,請致電本公司電話熱線+852 3102 3808,辦公時間為星期一至五(公眾假期除外)上午10時正 至下午5時正或以電郵發送至printrequest2shk@sinotrukhk.com。

Name(s) of Shareholder(s): 股東姓名: Address: 地址: (Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫) REPLY FORM 回條 致: 中國重汽(香港)有限公司(「公司」) To: Sinotruk (Hong Kong) Limited (the "Company") (股份代號:03808) (Stock Code: 03808) 經香港中央證券登記有限公司 c/o Computershare Hong Kong Investor Services Limited 17M Floor, Hopewell Centre, 香港灣仔皇后大道東183號 183 Queen's Road East. 合和中心17M樓 Wanchai, Hong Kong (Please choose ONLY ONE of the options below) (請<u>從以下選項中只**選擇其中一項**</u>) I/we hereby provide my/our email address in writing for receipt of future Corporate Communication\* via Option 1 electronic dissemination 撰 **1** : 本人 /吾等現以書面提供本人 / 吾等之電子郵件地址,以確保收到通過電子方式發佈的日後公司通訊\* Email address 電郵地址: (Note 3/附註3) I/we hereby request for receipt of future Corporate Communication\* in printed form (Please mark ONLY ONE (~) of the Option 2: following boxes) (Note 5) 選項2: 本人/吾等現要求收取日後公司通訊\*印刷版(請從下列選擇中,僅在**其中一個空格內劃上「√」**號)<sup>(附註5)</sup> to receive the English printed form within one year from the receipt date of this duly completed reply form 在收到正式填寫的回條之日起一年內收取英文印刷本 to receive the Chinese printed form within one year from the receipt date of this duly completed reply form 在收到正式填寫的回條之日起一年內收取中文印刷本 to receive both English and Chinese printed form within one year from the receipt date of this duly completed reply form 在收到正式填寫的回條之日起一年內同時收取英文及中文印刷本 Contact telephone number Signature Date 聯絡電話號碼 日期 簽名 Notes 附註: Please complete all your details clearly. If your shares are held in joint names, all of the joint shareholders should jointly sign this Reply Form in order to be valid. 請清楚填妥 閣下之所有資料。如屬聯名股東,則本回條須由所有聯名股東聯合簽署,方為有效。 1. Any Reply Form with no signature or otherwise incorrectly completed will be void. 任何回條若未有簽署或在其他方面填寫不正確,則本回條將會作廢。 2 З. If the Company does not receive a valid and functional email address in your reply, you will be unable to receive notifications regarding the publication of Corporate Communication\* 如公司沒有收到 閣下的有效且可用電子郵件地址, 閣下將無法收到有關發佈公司通訊\*的通知。

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- If you provide more than one email address by email, reply form and/or other means, only the latest valid email address provided will be registered. 如 閣下通過電郵、回條及/或其他方式提供多於一個的電子郵件地址,只有 閣下最新提供的有效電子郵件地址將會被用於登記。 If you mark "y" in the box in Option 2, no email address will be registered and only Corporate Communication\* in selected printed form will be received. 5.
- 如 閣下在選項2方格內劃上「/」號,將不會有電子郵件地址被登記,只會收取公司通訊\*的已選擇印刷版。
- For the avoidance of doubt, the Company does not accept any other instructions given on this Reply Form. 為免存疑,在本回條上的任何額外指示,公司將不予處理。 6.

Unless otherwise specified, Corporate Communication refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the annual report, interim report, notice of meeting, circular and proxy form. 除非另有註明,公司通訊乃指公司已發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件,其中包括但不限於年報、中期報告、會議通告、通函及 代表委任表格。

#### PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

- (i) "Personal Data" in these statements has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO").
- (ii) The supply of your Personal Data to the Company is on a voluntary basis and such data will be used for processing your instructions and/or requests as stated in this form.
- 閣下是自願向本公司提供 閣下個人資料,該等資料用以處理 閣下在本表格上所述的指示及/或要求。
- Your Personal Data will not be transferred to any third parties (other than the share registrar of the Company) unless it is a requirement to do so by law, for (iii) example, in response to a court order or a law enforcement agency's request and will be retained for such period as may be necessary for our verification and record purposes.

除非按法例規定,例如應法庭命令或執法機關的要求,否則 閣下的個人資料將不會轉交任何第三方(本公司之股份過戶登記處除外)及將在適當期間保留作核實及 記錄用途。

(iv) You have the right to request access to and/or to correct your Personal Data in accordance with the provisions of the PDPO. Any such request should be in writing addressed to the Personal Data Privacy Officer of Computershare Hong Kong Investor Services Limited at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong.

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閣下有權根據《私隱條例》的條文要求查閱及/或修改 閣下的個人資料。任何該等要求均須以書面方式向香港中央證券登記有限公司(地址為香港灣仔皇后大道東 183號合和中心17M樓)的個人資料私隱主任提出。

閣下寄回此回條時,請將郵寄標籤剪貼於信封上。 如在本港投寄毋須貼上郵票。 Please cut the mailing label and stick this on the envelope to return this Reply Form to us. No postage is necessary if posted in Hong Kong.

## 郵寄標籤 MAILING LABEL

香港中央證券登記有限公司 Computershare Hong Kong Investor Services Limited 簡便回郵號碼 Freepost No. 37 香港Hong Kong